

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Regeneration and Development Panel**

## **Agenda**

**Tuesday, 8th November, 2022**  
at 4.30 pm

in the

**Council Chamber, Town Hall, King's Lynn**  
**and available for the public to view on**

**[WestNorfolkBC on You Tube](#)**



**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**

Monday, 31 October 2022

Dear Member

**Regeneration and Development Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 8th November, 2022 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies for absence**

To receive any apologies for absence.

**2. Minutes (Pages 4 - 11)**

To approve the minutes of the previous meeting.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

**4. Urgent Business**

To consider any business which, by reason of special circumstances, the Chair proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and what items they wish to be heard before a decision on that item is taken.

**6. Chair's Correspondence**

If any.

**7. Establishment of a Tourism Informal Working Group (Pages 12 - 14)**

**8. HLF Guildhall Applications and Next Steps – (To Follow)**

**9. Vice Chair Discussion Item - Climate Change and Future Development  
(Page 15)**

**10. Portfolio Holder Question and Answer Session**

Please send any questions to [democratic.services@west-norfolk.gov.uk](mailto:democratic.services@west-norfolk.gov.uk) in advance of the meeting.

**11. Work Programme and Forward Decision List (Pages 16 - 24)**

**12. Date of the next meeting**

To note that the next meeting of the Regeneration & Development Panel is scheduled to take place on Tuesday 10<sup>th</sup> January 2023 at 4.30pm in the Town Hall.

To:

**Regeneration and Development Panel:** P Beal, F Bone, C Bower, Mrs J Collingham (Chair), C J Crofts, M de Whalley, P Gidney (Vice-Chair), H Humphrey, B Jones, C Manning, C Morley and D Whitby

**Portfolio Holders:**

Councillor S Dark – Leader of the Council

Councillor G Middleton – Portfolio Holder for Business, Culture and Heritage.

**Officers**

Duncan Hall – Assistant Director

Mike Auger – Project Manager – Guildhall

Jemma Curtis – Regeneration Programmes Manager

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****REGENERATION AND DEVELOPMENT PANEL**

**Minutes from the Meeting of the Regeneration and Development Panel held on Thursday, 22nd September, 2022 at 4.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillors J Collingham (Chair), C J Crofts, M de Whalley, P Gidney, H Humphrey, B Jones, C Morley and D Whitby.

**PRESENT UNDER STANDING ORDER 34:** Councillor Ryves on Zoom

**PORTFOLIO HOLDERS:**

Councillor R Blunt – Portfolio Holder for Regeneration and Development

Councillor G Middleton – Portfolio Holder for Business, Culture and Heritage

**OFFICERS:**

Alexa Baker – Assistant Director and Monitoring Officer

Jemma Curtis – Regeneration Programmes Manager

Michelle Drewery – Assistant Director and Section 151 Officer

Lorraine Gore – Chief Executive

Duncan Hall – Assistant Director

Geoff Hall – Executive Director

Matthew Henry – Assistant Director

David Ousby – Assistant Director

**BY INVITATION:**

Verity Bennett – Norfolk County Council

Natasha Hayes – Norfolk County Council

Matthew Lambert – Mott McDonald

Peter Sharp – Mott McDonald

RD44: **MOMENT OF SILENCE AS A MARK OF RESPECT FOR HER LATE MAJESTY QUEEN ELIZABETH II**

Those present observed a moment of silence as a mark of respect for Her Late Majesty Queen Elizabeth II.

RD45: **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Beal and Manning.

RD46: **MINUTES**

**RESOLVED:** The minutes from the previous meeting were agreed as a correct record and signed by the Chair.

RD47: **DECLARATIONS OF INTEREST**

There was none.

RD48: **URGENT BUSINESS**

There was none.

RD49: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Ryves via Zoom.

RD50: **CHAIR'S CORRESPONDENCE**

[Click here to view the recording of this item on You Tube.](#)

The Chair explained that she had received correspondence from Councillor Ryves relating to the Queen Elizabeth Hospital. The Chair had some information that she would send to Councillor Ryves and also indicated that some of the issues raised by Councillor Ryves would be covered at the next Member Briefing on the Queen Elizabeth Hospital in October.

RD51: **CABINET REPORT - MULTI USER COMMUNITY HUB - TOWN DEAL BUSINESS CASE**

[Click here to view the recording of this item on You Tube.](#)

Officers from the Borough Council and Norfolk County Council presented the business case for the Multi-user Community Hub project. A copy of the presentation is attached.

The Chair thanked officers for their report and invited questions and comments from the Panel, as summarised below.

Councillor Morley asked what would be done to attract vulnerable people to make use of the space. Natasha Hayes explained that engagement work was ongoing, and the benefits of the facility would be promoted. She agreed that it would be challenging but there would be a significant effort on communications and working with partners, organisations, and community groups to explain the offer and encourage use of the facility.

Councillor Morley asked if there was an overflow strategy, should the facility become oversubscribed. It was explained that there was not a route for expansion at present, but this was something that would be looked at during the project delivery phase.

Councillor Humphrey referred to a similar facility in Great Yarmouth and asked if experience from this project would be used going forward. Natasha Hayes explained that it was a similar model.

In response to a question from the Vice Chair, Councillor Gidney, it was explained that the footprint of the MUCH was almost double that of the existing library. Once designs were progressed more information on capacity would be known. It was also confirmed that video conference facilities would be available in some of the meeting rooms.

In response to issues relating to the Mobile Library Facility, Members were informed that this had been subject to a separate consultation and was not part of this project. It was noted that there was a free Norfolk app for e-books.

Information was provided on staff, and it was explained that their role would include signposting and the provision of information.

Councillor de Whalley sought assurance that the lifespan and maintenance costs of the building had been considered. Natasha Hayes explained that surveys and feasibility studies had been carried out and the building was being built in the most economical way.

Councillor de Whalley asked if the range of activities to be offered would be compatible and Natasha Hayes explained that organisations would be engaged to understand their needs and requirements, and this would be considered as part of the design process.

In response to a question from Councillor Jones it was explained that the value of the completed building was currently unknown, but it would provide value as a community asset.

Councillor Crofts asked about the hire of rooms and extended opening hours. Natasha Hayes explained that the open libraries provision looked to open the facilities longer and ways of doing this safely would be looked at. It was the intention to make the facility as accessible as possible.

**RESOLVED:** That Cabinets attention be drawn to the comments made by the Panel, as set out above and the Cabinet be informed that the Regeneration and Development Panel support the recommendations to Cabinet as set out below.

Cabinet is recommended to:

1. Endorse the draft Business Case as set out in appendix 1.
2. Delegated authority is granted to the Chief Executive, the Deputy leader and the Portfolio Holder for Development and Regeneration to approve the final Business Case in their capacity as representatives of the Council on the Town Deal Board.

3. Delegated authority is granted to the Section 151 Officer to approve the final Business Case and sign the Business Case Summary Document for submission to government in the Council's capacity as Accountable Body for the Town Deal.
4. Approve the transfer of the relevant freehold land to Norfolk County Council on the terms set within this report, to facilitate the delivery of the Multi-User Community Hub.
5. Delegated authority to the Assistant Director for Legal Services and Licensing to make and complete all necessary documents in relation to the proposed transfer of the Borough Council freehold land interest referred to within this report.

RD52: **CABINET REPORT - ACTIVE AND CLEAN CONNECTIVITY - TOWN DEAL BUSINESS CASE**

[Click here to view the recording of this item on You Tube.](#)

Officers presented the business case for the Active and Clean Connectivity Town Deal Business Case. A copy of the presentation is attached.

The Chair thanked officers for their report and invited questions and comments from the Panel, as summarised below.

Councillor Jones raised concerns about the suitability of using St Edmundsbury Road as part of the cycle route through North Lynn, explaining that the current cycle path was fine, and he did not feel that changes needed to be made. He provided details of paths that could be used which would make the route a better and more straight forward path for cyclists to use. He commented that having a cycle path going through a residential area where lots of children played was not good for cyclists or the children. The Assistant Director explained that this was not part of the Towns Fund project but had been identified as part of the Gyratory scheme work as a medium-term project.

Councillor Crofts asked if safe storage facilities would be available and if there would be a charge for the use of facilities. It was explained that there would be a nominal charge and membership schemes and card entry systems were some of the solutions that were being looked at. The area would also be covered by CCTV and emergency exits would be available.

Councillor Morley referred to the cost benefit ratio and felt that a demand assessment should be carried out before the project was progressed. He stated that he could not support the project in its current form as more evidence on demand was required. The Chair, Councillor Collingham, commented that she felt that this was a great opportunity for the area, and it was vital to encourage greener transport options. She hoped that the project would integrate with bus services.

Councillor de Whalley asked if Active Travel England had been engaged in the project process and if the West Winch development area had been considered. Councillor de Whalley stated that he could not support the recommendations as they stood. The Assistant Director explained that the project had designed inline with government guidance and had been subject to extensive consultation.

It was also explained that the West Winch development area was a separate project and opportunities for the future would be looked at and would have to consider active and clean travel.

The Portfolio Holder for Business, Culture and Heritage acknowledged that this project was bold and ambitious and strong incentives were needed to get individuals involved and to change their habits. He felt that this was the right move for King's Lynn and hoped that the Panel would support the proposals.

The Vice Chair, Councillor Gidney referred to trends such as wide tyred bicycles and felt that this was something that may become more popular in the future. He stated that CCTC and security was important. He also commented that the project could provide opportunities for an insurance and maintenance scheme for bicycles.

Councillor de Whalley referred to the old Hunstanton Railway line cycle path and that it was well used and agreed that the Council should be bold with their ambition.

The Chair commented that this project was a good opportunity to future proof travel and the Assistant Director explained that the Nar Ouse travel hub would include bus stops.

Councillors Morley and de Whalley did not vote to support the recommendations.

**RESOLVED:** That Cabinets attention be drawn to the comments made by the Panel, as set out above and the Cabinet be informed that the Regeneration and Development Panel support the recommendations to Cabinet as set out below.

Cabinet is recommended to:

1. Endorse the draft Business Case as set out in appendix 1.
2. Delegated authority is granted to the Chief Executive, the Deputy Leader and the Portfolio Holder for Development and Regeneration to approve the final Business Case in their capacity as representatives of the Council on the Town Deal Board.
3. Delegated authority is granted to the Section 151 Officer to approve the final Business Case and sign the Business Case Summary Document for submission to government in the Council's capacity as Accountable Body for the Town Deal.



4. To approve the future revenue costs associated with the operation of the Active Travel hubs detailed in Section 7; to be built into operational budgets from 2023/4.
5. Delegate Authority to the Assistant Director for Programme and Project Delivery to progress with the planning, procurement, and delivery of the projects within the Business Case, subject to the Business Case approval by government.

RD53: **CABINET REPORT - RIVERFRONT DEVELOPMENT PLAN - TOWN DEAL BUSINESS CASE**

[Click here to view the recording of this item on You Tube.](#)

The Assistant Director and Peter Sharp from Mott McDonald presented the business case for the Riverfront Town Deal Business Case. A copy of the presentation is attached.

The Chair thanked officers for their report and invited questions and comments from the Panel, as summarised below.

Councillor Crofts referred to the money that was to be spent to provide facilities for the Pontoons, but that there was no money for coach parking and facilities for coaches, which would encourage bus trips into the town. The Assistant Director agreed that it was important to provide facilities for coach parties, but queried if the waterfront was the right location for this.

Councillor de Whalley asked for information on the operation of the observation tower and if the privacy of the residential area had been considered. He also referred to exhibition vessels and that this would drive tourism to the area. The Assistant Director explained that separate options for the Purfleet would be considered in the future, separate to the Town Deal Project. He explained that the design of the observation tower would be looked at as the next part of the project and would be subject to planning permission.

The Chair commented that an exhibition vessel would be a great draw for tourism. The Assistant Director explained that it would be very expensive to bring this into the Purfleet and then ongoing maintenance costs would have to be considered. He explained that options for the Purfleet would be looked at as part of a separate project.

Councillor Morley commended the project and felt that it was desperately needed in the town. He referred to tourism and that car parking should be looked.

The Assistant Director explained that detailed design work would be the next stage and the Regeneration and Development Panel would have opportunities to become involved in the design work. Councillor

Jones suggested the use of live webcams and binoculars at the proposed tower.

The Vice Chair, Councillor Gidney made reference to the Customs House and the Assistant Director explained that proposals for a lift were being looked at. Historic England had been consulted on this and were keen to see more Listed Buildings become more accessible.

The Vice Chair also raised concerns relating to flooding and cellars underneath the Quay. He commented that facilities for the Pontoons were important and agreed with comments made that an exhibition vessel in the Purfleet would draw in tourists. The Assistant Director explained that flood issues would be considered, and planting and greenery would need to be positioned so that it did not interfere with cellars or cause a hazard in the flood risk area. He also referred to traffic along the Quay and explained that if the area was to be closed to traffic it could cause an impact on the traffic flow throughout the rest of the town centre, therefore if the road was temporarily closed for events, then the impact on traffic could be monitored and options considered in the future.

The Chair commented that she was pleased to see green spaces included in the project and that events needed to be mindful of noise in the residential area.

**RESOLVED:** That Cabinets attention be drawn to the comments made by the Panel, as set out above and the Cabinet be informed that the Regeneration and Development Panel support the recommendations to Cabinet as set out below.

Cabinet is recommended to:

1. Endorse the draft Business Case as set out in appendix 1 in order to secure the Town Deal Funding.
2. Approve the use of the Council's assets and property interests for the purposes of the project as set out in the Business Case.
3. Delegate authority to the Chief Executive, the Deputy Leader and the Portfolio Holder for Development and Regeneration to approve the final Business Case in their capacity as Council representatives on the Town Deal Board.
4. Delegate authority to the Section 151 Officer to approve the final Business Case and sign the Business Case Summary Document for submission to government in the Council's capacity as Accountable Body for the Town Deal.
5. Request that a report is brought to a future Cabinet meeting setting out the due diligence and options appraisals to approve the operating model and business planning for the project.
6. The remaining Riverfront proposals not included in this project, as set out within this report (para 2.9), should remain priority projects to be pursued by the Borough Council outside of the Town Deal Programme

RD54: **WORK PROGRAMME AND FORWARD DECISION LIST**

[Click here to view the recording of this item on You Tube.](#)

The Chair suggested that the Panel hold an additional meeting in December to pick up the items relating to Tourism which had been scheduled to go to the meeting that had been cancelled during the national mourning period.

**RESOLVED:** 1. The Work Programme and Forward Decisions List was noted.  
2. An additional meeting of the Regeneration and Development Panel be scheduled for December 2022.

RD55: **DATE OF THE NEXT MEETING**

The next meeting of the Regeneration and Development Panel was scheduled to take place on Tuesday 8<sup>th</sup> November 2022 at 4.30pm.

**The meeting closed at 6.54 pm**

**POLICY REVIEW AND DEVELOPMENT PANEL REPORT**

REPORT TO:	Regeneration and Development Panel		
DATE:	8 <sup>th</sup> November 2022		
TITLE:	Establishment of a Tourism Informal Working Group		
TYPE OF REPORT:	Operational		
PORTFOLIO(S):	Leader – Councillor Dark		
REPORT AUTHOR:	Rebecca Parker – Democratic Services Officer		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

**REPORT SUMMARY/COVER PAGE**

<b>PURPOSE OF REPORT/SUMMARY:</b>
<p>This report deals with the establishment of a Tourism Informal Working Group to deal with the number of Tourism related items scheduled on the Work Programme and previously discussed at meetings of the Regeneration &amp; Development Panel and the Environment and Community Panel.</p>
<b>KEY ISSUES:</b>
<p>The Regeneration and Development Panel recognise the importance of Tourism in West Norfolk and have held a range of discussions and come up with several ideas at Panel Meetings. Full Council have also referred two Notices of Motion relating to Tourism to the Panel for consideration.</p> <p>The establishment of an Informal Working Group will allow for investigation and consideration of these items in detail, outside of the time constraints of formal Panel meetings. Findings from the Informal Working Group will be presented back to the Panel for consideration as required.</p>
<b>RECOMMENDATIONS:</b>
<p>1. That the Terms of Reference for the Informal Working Group as set out in the report are agreed.</p> <p>2. Membership of the Informal Working Group will comprise:</p> <ul style="list-style-type: none"> <li>- representatives from the Regeneration and Development Panel.</li> <li>- representatives from the Environment and Community Panel.</li> <li>- a Ward Member from the King's Lynn, Hunstanton and Downham Market area.</li> <li>- a Ward Member from a Rural Ward that has a tourism offer or a coastal area.</li> </ul> <p>It is proposed that there are six core Members of the Informal Working Group, with the Informal Working Group drawing on different groups of Members for workshop sessions and input as appropriate.</p> <p>3. The Informal Working Group to be facilitated by an independent expert. This will allow all Members of the Informal Working Group and other Members to get involved in workshop and brainstorming sessions.</p> <p>4. The Informal Working Group to present an initial report back to the Panel in April 2023. It is proposed that the Informal Working Group will remain constituted beyond this date so that they can conduct reviews of any work carried out. The Informal Working Group to report</p>

back to the Regeneration and Development Panel as appropriate.

**REASONS FOR RECOMMENDATIONS:**

To allow a thorough investigation of Tourism issues affecting the Borough and develop a high-level Policy and Action Plan for Tourism in the Borough.

**REPORT DETAIL**

**1. Introduction**

Both Panels have discussed and brainstormed several Tourism related items at Panel meetings. Panel meeting time is often restricted and to provide a forum for Members to brainstorm, workshop and develop Policy it is proposed that a Tourism Informal Working Group be established.

The Informal Working Group will be hosted by the Regeneration and Development Panel, but is considered to be a joint Informal Working Group with the Environment and Community Panel.

**2. Issues for the Informal Working Group to consider**

Council has referred two Notices of Motion to the Regeneration and Development Panel, and it is proposed that these Notices of Motion are considered by the Informal Working Group and a report presented back to the Regeneration and Development Panel with their findings. The Notices of Motion are:

- Introduction of a Tourism Levy
- Provision of overnight parking for suitably equipped camper vans.

Below is a list of some of the issues the Informal Working Group may like to consider:

- High Level Tourism Strategy and associated action plan
- Promoting and developing Sustainable Tourism
- The Strengths and Unique selling points for West Norfolk
- Investigation into specific opportunities/locations/offers in detail.
- Workshop sessions relating to access and sustainability of tourism in rural, urban, and coastal areas.
- Threats, challenges and striking the right balance of tourism in residential areas.
- Car parking and traffic management issues.
- Sustainable transport – active and clean travel.
- Visitor pressure strategies.
- Specific suggestions from Members.

**3. Terms of Reference**

The proposed Terms of Reference for the Informal Working Group will be:

1. To assist with the formation of a high-level strategy and action plan for Tourism in West Norfolk.
2. To address the tourism related Notices of Motion referred to the Panel from Full Council and report back to the Panel on their findings.
3. The Informal Working Group to comprise of six core members, be Chaired by an independent facilitator and draw in input from a range of Members as required.
4. The Informal Working Group can meet in person or remotely.

5. The Informal Working Group to report back their initial findings to the Regeneration and Development Panel in April 2023 and after that upon request from the Panel.
6. The informal Working Group will remain established until such time the Regeneration and Development Panel see fit so that the Informal Working Group can conduct post evaluation reviews as required.

**Panel Discussion Item from Councillor Gidney**

**Climate Change and Future Development**

Against the background of climate change, whether man made or some say a natural process, the records indicate there's a big change in our climate.

Dry periods, forest fires and flooding are amongst the indicators as well as the ice melting of the polar regions.

Extrapolating this, it seems that in order to prevent catastrophic warming, resulting in loss of land, sustainable agriculture and many other things, the way forward is to reduce carbon emissions to prevent further warming of our atmosphere.

From the development point of view housing is one if not the biggest contributor to carbon emissions, along with transport etc.

Looking at housing in particular, most, in fact over 80 percent of our housing stock now exists - it is relatively old, new more efficient housing is a smaller group but for the most part still lacking depending on what is considered to be 'efficient'.

Future housing has to be 'future proofed', and existing housing stocks need to be upgraded. The debate begins, for planning authorities, developers and everyone, how do we tackle this very urgent issue?

With a scheme like West Winch, we should consider 'future proofing' the development at the outset in all sorts of ways.

*Councillor Peter Gidney*

## REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2022/2023

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
<b>6<sup>th</sup> June 2022 Special Meeting</b>	Appointment of Vice Chair for the Municipal Year			
	Cabinet Report: Update to Town Deal to reflect the revised project prioritisation and changes in funding allocations	Cabinet Report	Jemma Curtis	To consider the report and make any appropriate recommendations to Cabinet
<b>14<sup>th</sup> June 2022</b>	<b>A tour of the Guildhall, starting at 2.00pm, has been arranged for Panel Members prior to the meeting.</b>			
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	
	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Local Development Scheme	Cabinet Report	Claire May	To consider the report and make any appropriate recommendations to Cabinet
	Chairs Item – Verbal Update on Caravan Site in King’s Lynn and Coach Park	Verbal Update	Duncan Hall	Verbal Update requested by the Chair.
<b>23<sup>rd</sup> June 2022 Special Meeting</b>	Cabinet Report - Levelling Up Fund	Cabinet Report	Jemma Curtis	To consider the report and make any appropriate recommendations to Cabinet
	Cabinet Report – Guildhall Complex Business Case	Cabinet Report		To consider the report and make any appropriate recommendations to Cabinet
	Cabinet Report – Norfolk County Council Levelling Up Submission	Cabinet Report		To consider the report and make any appropriate



				recommendations to Cabinet
<b>21<sup>st</sup> July 2022</b>	Update on Active Travel Programme	Update requested by the Panel	David Ousby, Jason Richardson	Previous update presented in April and Panel requested it come back in July.
	Multi User Community Hub – Town Deal Project		Jemma Curtis	
	Riverfront Regeneration – Town Deal Project		Jemma Curtis/ Matthew Henry	
	Cabinet Report – CIL proposed changes to the Governance Arrangements		Hannah Wood Handy	To consider the report and make any appropriate recommendations to Cabinet
	Cabinet Report - West Winch Concept Masterplan		Claire May	To consider the report and make any appropriate recommendations to Cabinet
<b>30<sup>th</sup> August 2022 Special Meeting</b>	Cancelled			
<b>13<sup>th</sup> September 2022 MEETING CANCELLED</b>	Southgates Masterplan Public Consultation	Policy Development	Abigail Rawlings	Presentation from BDP
	Town Deal Business Case – MUCH	Cabinet Report		To consider the report and make any appropriate recommendations to Cabinet
	Cabinet Report – Town Deal Business Case ACC	Cabinet Report		To consider the report and make any appropriate recommendations to

				Cabinet
<b>22<sup>nd</sup> September 2022 – Special Meeting</b>	Cabinet Report - Town Deal Business Case – Riverfront	Cabinet Report	Matthew Henry	To consider the report and make any appropriate recommendations to Cabinet
	Cabinet Report - Town Deal Business Case – MUCH	Cabinet Report	Jemma Curtis, Duncan Hall and NCC	To consider the report and make any appropriate recommendations to Cabinet
	Cabinet Report – Town Deal Business Case ACC	Cabinet Report	David Ousby, Jemma Curtis	To consider the report and make any appropriate recommendations to Cabinet
<b>8<sup>th</sup> November 2022</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Establishment of a Tourism Informal Working Group	Operational	Democratic Services	To set up an Informal Working Group and agree its Terms of Reference
	HLF Guildhall Update and Next Steps		Jemma Curtis, Duncan Hall and Mike Auger	To receive an update
	Vice Chair Discussion Item – Climate Change and Future Development	At the request of the Vice Chair	Councillor Gidney	Panel discussion
<b>10<sup>th</sup> January 2023</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Norfolk Local Cycling and Walking Infrastructure Plan		Jemma Curtis	
	Cabinet Report – Southend Road, Hunstanton	Cabinet Report	David Ousby	To consider the report and make any appropriate recommendations to Cabinet
	West Winch Framework Masterplan	Cabinet		To consider the report and

		Report		make any appropriate recommendations to Cabinet
<b>28<sup>th</sup> February 2023</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Custom Build Task Group – Terms of Reference Review	Requested by the Panel		To review the Terms of Reference and Task Group Membership
<b>11<sup>th</sup> April 2023</b>	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting

**To be scheduled**

- Heacham Beach Development opportunities
- Hunstanton Masterplan Update
- CITB Update – Request from Councillor Morley

**FORWARD DECISIONS LIST**

<b>Date of meeting</b>	<b>Report title</b>	<b>Key or Non Key Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member and Lead Officer</b>	<b>List of Background Papers</b>	<b>Public or Private Meeting</b>
15 November 2022						
	Staff Pay Award	Key	Council	Leader Exec Dir – D Gates		Public
	Review of Governance of Council Companies	Non	Cabinet	Leader Chief Executive		Public
	Balloon and Lantern report	Non	Cabinet	Corporate Services and Environment Asst Director – M Chisholm		Public
	Corporate Business Plan Monitoring	Non	Cabinet	Leader Asst to C Ex		Public
20	Options for Kaset Skate Park at Lynnsport	Non	Council	Community Asst to C Ex		Private Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Waste Contract – Reinvesting Performance Deductions	Non	Cabinet	Environment and Climate Change Asst Director G Hall		Private Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

	NEWS Partnership	Non	Cabinet	Environment and Climate Change Asst Director G Hall		Part Public & Part Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
17 January 2023						
21	West Winch Framework Masterplan	Key	Council	Development and Regeneration Asst Dir – S Ashworth		Public
	Council Tax Support Scheme 2023/24 (including NoM 11/22)	Key	Council	Finance Asst Dir – M Drewery		Public
	Southgates Regeneration Area Development Brief and Next Steps	Key	Council	Development and Regeneration Asst Dir – D Hall		Public
	Levelling up Government response and actions	Key	Council	Business Culture & Heritage Asst Director – D Hall		Public
	Southend Road Hunstanton	Key	Cabinet	Development and Regeneration Asst Dir – D Ousby		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Lynnsport One	Key	Council	Regeneration & Development Asst Dir Companies & Housing Delivery – D Ousby		Private - Contains exempt Information under

						para 3 – information relating to the business affairs of any person (including the authority)
	Asset Management – Land and Property	Key	Cabinet	Property Asst Dir Property and Projects		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Changes to Council Tax Charges for Long Term Empty Properties and Second Homes for 2024/2025	Key	Council	Finance Asst Dir – M Drewery		Public
22	Recommendations from the Urban Wildlife Informal Working Group	Non	Cabinet	Environment and Climate Change Asst Dir – S Ashworth	Informal Working Group Agendas and Minutes	Public
	Freedom of the Borough - amendments	Non	Council	Leader Chief Executive		Public
	Custom and Self Build Site – Stoke Ferry	Non	Cabinet	Regeneration and Development Assistant Director - D Hall		Public
	Shared Prosperity Fund Update	Non	Cabinet	Business, Culture and Heritage Assistant Director D Hall		Public
	Meeting Arrangements	Non	Cabinet	Chief Executive – L Gore Leader		Public
	Contract for credit card transaction services	Key	Cabinet	Finance Asst Dir – Resources		Private Contains exempt Information under para 3 – information relating to the

						business affairs of any person (including the authority)
	LUF – Oasis – Update and Site Approval	Non	Cabinet	Leader Asst Dir – D Ousby		Part Public and part Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	West Winch Collaboration Agreement	Non	Cabinet	Development and Regeneration		Public

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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
7 February 2023						
	Budget	Key	Council	Finance Asst Director – M Drewery		Public
	Capital Programme	Key	Council	Finance Asst Director – M Drewery		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
7 March 2023						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
18 April 2023						

**Items to be scheduled**

	Notice of Motion 7-21 – Councillor Kemp – Equalities	Non	Council	Leader Asst Dir B Box		Public
	Procurement Strategy	Non	Cabinet	Finance Asst Dir – D Ousby		Public
	Review of Planning Scheme of Delegation (summer 23)	Non	Council	Development and Regeneration Asst Dir – S Ashworth		Public